



Republic of the Philippines
City of San Pedro
Province of Laguna



OFFICE OF THE BUILDING OFFICIAL

APPLICATION FOR CHANGE OF USE OR OCCUPANCY

Name of Owner/Applicant: _____
(Last Name) (Given Name) (Middle Name)

Address: _____

Location of Building: _____
(Attach Vicinity Sketch)

Character of Occupancy:
Existing: _____ Proposed: _____

Occupant Load
Existing: _____ Proposed: _____

No. Of Storeys:
Existing: _____ Proposed: _____

Floor Area:
Existing _____ Additional _____ Area affected by change _____
(Square Meters) (Square Meters) (Square Meters)

Type of Construction:
Existing: _____ Proposed: _____

Date of Completion of existing building: _____

Building Permit (if any): _____ Date Issued: _____

Under Official Receipt No.: _____ Date Paid: _____

Original Certificate of Occupancy No.: _____ Date Issued: _____

Under Official Receipt No.: _____ Date Paid: _____

Submitted By:

Conforme: _____ Date _____

OWNER/APPLICANT
(Signature Over Printed Name)

OWNER OF THE BUILDING
(Signature Over Printed Name)

Community Tax Certificate No. _____
Date Issued: _____
Place Issued: _____